

**ACADEMIC AFFAIRS OFFICE, ADMISSION**  
**Indian Institute of Technology Roorkee**

No. IITR/Adm.-2021/2809

Date: July 20, 2021

**Notification**

With respect to **Ph.D. Admission-Registration (Autumn Semester 2021-22)**, the following information is hereby notified to all the concerned candidates:

1.	Schedule & Important Instructions for Admission-Registration <b>(Appendix -A)</b>
2.	List of required documents <b>(Annexure - I)</b>
3.	Format of undertaking by the applicants for submission of the remaining documents <b>(Annexure - II)</b>

All the concerned candidates are requested to read the important instructions carefully and do the needful accordingly.

sd/-  
**Assistant Registrar (AAO)**

**Schedule & Important Instructions**

1.	Schedule for online Admission-Registration: <b>July 24-25, 2021 (till 5:30 p.m.)</b> <b>Common for all Deptt. if any candidate misses the stipulated slot - July 26 to July 28, 2021 (till 05:30 pm)</b>
2.	IITR E-mail ID and acad portal ID ( <a href="http://acad.iitr.ac.in/">http://acad.iitr.ac.in/</a> ) will be provided to candidates on their personal e-mail IDs (as mentioned by the candidates in the application form). Enrollment numbers will be provided after the completion of admission registration process later.
3.	<b>Process for online Admission-Registration:</b> (a) Log in to the <b>acad portal</b> ( <a href="http://acad.iitr.ac.in/">http://acad.iitr.ac.in/</a> ) with the credentials shared at IITR e-mail id (b) <b>Personal Information-</b> Some of the personal details will be auto populated and can not be edited. Candidates to examine these and fill up the empty fields. (c) <b>Upload Documents-</b> Check the list of documents and format required as given at Annexure-I. Upload the required documents as per the checklist on the portal. (d) <b>Academic Registration-</b> Check the list of courses registered and submit the form. (e) An acknowledgement mail will be sent to candidates' IITR email id after successful completion of admission registration process.
4.	Only admissible amount shall be refunded after the completion of admission process, if a candidate gets himself/herself registered online and then cancels his/her admission.
5.	Candidates are advised to check the website/portal/ emails regularly for further updates/information.
6.	Contact Details: (i) For information related to admission registration: <b>admnreg2021@iitr.ac.in</b> (ii) For information related to fee structure: <b>officedosw@iitr.ac.in</b>

**Note:**

1. The admission- registration will be provisional. Confirmation will be subject to submission of all required documents and verification of it with the original documents.
2. No extension beyond the scheduled date and time will be permitted on any ground. The admission of the candidates, who fail to complete the said registration process as per the schedule, will be cancelled without any notice.

## List Of Documents

Candidates are required to upload the following mandatory documents for online admission-registration:	
<b>Institute Assistantship &amp; JRF (Self-Fellowship)</b>	
1.	Soft copy of colour photograph (only in JPEG)
2.	Soft copy of signature (only in JPEG)
3.	GATE Score Card / UGC / CSIR-NET-JRF or proof of any other national level examination (as applicable).
4.	Fellowship Award Letter (if applicable)
5.	10 <sup>th</sup> certificate/marksheet (in single PDF)
6.	12 <sup>th</sup> certificate / marksheet (In single PDF)
7.	UG Marksheet & Degree/Provisional Degree Certificate
8.	PG Marksheet & Degree/Provisional Degree Certificate
9.	For candidates appearing in final exam of qualifying degree: A certificate from College / University Authority
10.	Undertaking by the candidate that he/she is not employed anywhere
11.	For candidates previously in-service ( <i>for availing Institute Assistantship</i> ): Acceptance of resignation and Proof of relieving
12.	Valid EWS/OBC-NC/SC/ST/PD Category Certificate (PDF) (as applicable-in Central Government Format)
13.	Copy of Aadhaar Card ( <b>Optional</b> )
14.	Certificate from the Govt. Medical Board to support the physically handicapped status (if applicable)

<b>In- Service Candidates</b>	
1.	Soft copy of colour photograph (only in JPEG)
2.	Soft copy of signature (only in JPEG)
3.	10 <sup>th</sup> Marksheet/Certificate
4.	12 <sup>th</sup> Marksheet/Certificate
5.	UG Marksheet & Degree/Provisional Degree Certificate
6.	PG Marksheet & Degree/Provisional Degree Certificate
7.	Valid EWS/OBC-NC certificate (If applicable-in Central Government Format) SC/ST/PD Category Certificate (PDF)
8.	Aadhaar Card ( <b>Optional</b> )
9.	Certificate from the Govt. Medical Board to support the physically handicapped status (if applicable)
10.	Experience Certificate ( <b>minimum two years</b> ) at the time of registration. No Objection Certificate Proof of relieving, in case of In-Service Full time (if applicable)
<b>Candidates under Project Category</b>	
1.	Soft copy of colour photograph (only in JPEG)
2.	Soft copy of signature (only in JPEG)
3.	GATE Score Card / UGC / CSIR-NET or proof of any other national level examination (if applicable)
4.	10 <sup>th</sup> Marksheet / Certificate
5.	12 <sup>th</sup> Marksheet/Certificate
6.	UG Marksheet & Degree/Provisional Degree Certificate
7.	PG Marksheet & Degree/Provisional Degree Certificate
8.	Category certificate (as applicable): (a) SC / ST (b) Valid EWS / OBC-NC as per the format of Central Government.

9.	Aadhaar Card ( <b>Optional</b> )
10.	Certificate from the Govt. Medical Board to support the physically handicapped status (if applicable)
<b>Foreign National Candidates</b>	
1.	Soft copy of colour photograph (only in JPEG)
2.	Soft copy of signature (only in JPEG)
3.	10 <sup>th</sup> Marksheet/Certificate
4.	12 <sup>th</sup> Marksheet/Certificate
5.	UG Marksheet & Degree/Provisional Degree Certificate
6.	PG Marksheet & Degree/Provisional Degree Certificate
7.	Passport
8.	Visa (On arrival at the IITR campus)
9.	A negative HIV test report and Medical Fitness Certificate before landing in this country (On arrival at the IITR campus)
10.	A negative Covid-19 (RTPCR) report (On arrival at the IITR campus)

**Note-**

- 1. In case any of the above documents is not available at the time of registration, a self-declaration undertaking (Annexure -II) must be submitted to complete the process, failing which the admission will be cancelled.**
- 2. The provisional admission of the candidate will be automatically cancelled if he/she fails to submit the said documents **till Sep 15, 2021** without any notice.**

**Undertaking by the applicants for submission of the remaining documents towards admission to Ph.D. Programmes 2021**

I ..... S/o / D/o .....

R/o (address) .....

want to apply to pursue my study in Ph.D. programme at IIT Roorkee. In view of the above, I hereby submit my undertaking that I will submit the required certificate(s) (Name of the certificate(s)):

1. ....

2. ....

3. ....

Within the stipulated period given by IIT Roorkee. In case, I fail to submit the required certificate(s) within the due date or found ineligible or information/certificate found incorrect/false at any stage then the Institute reserves the right to cancel my admission offer and registration.

Signature of the Applicant: .....

Name of Applicant : .....

Admission Category: .....

Application No : .....