

December 03, 2020

**IMPORTANT INFORMATION/GUIDELINES FOR CANDIDATES SHORTLISTED FOR Ph.D. INTERVIEW
(SPRING, 2020–2021)**

- The **Schedule** of Interview for PhD Admission (SPRING, 2020-2021) is as under (emails have already been sent, if not received, please inform at: drc@me.iitr.ac.in):

Interaction with the Faculty Members				
December 09, 2020 (Wednesday)	Design	9.30 – 11.00 A.M.		
	Production and Industrial	11.15 A.M. – 12.15 P.M.		
	Thermal	12.30 – 13.30 P.M.		
INTERVIEW (As per the S. No. of the Updated Shortlist of Candidates)				
Date	Stream	Morning (10.00 – 13.00 Hrs)		Afternoon (14.30 – 19.00 Hrs)
December 10, 2020 Thursday	Design	1 – 9	L U N C H	10 – 22
	Production and Industrial	1 – 9		10 – 21
	Thermal	1 – 9		10 – 21
December 11, 2020 Friday	Design	23 – 31		32 – 44
	Production and Industrial	22 – 30		31 – 37
	Thermal	22 – 30		31 – 32

- The Interview will be conducted through **Video Conferencing** (Tool to be used: Cisco Webex). Candidates are advised to get the tool downloaded in the device of their preference – laptop/desktop/tablet/phone etc.
- Candidates are advised to have a prior **familiarity** about working with the tool to minimize possible inconvenience during the interview.
- The **link** for the VIDEO CONFERENCING will be shared.
- Candidates may join through phone also; however, in all cases, their VIDEO must be ON during the entire period of interview (approximately, **20 minutes**). The candidate must be in full view of the camera.
- Candidates need to join the VC interview platform (Webex) **well before their scheduled time in their Session** using the link to be sent.
- Candidates will be kept in the virtual lobby (of Webex) and will be **admitted** before the interview panel by the host only at her/his scheduled time.
- Before appearing in the Interview panel, candidates should ensure that the webcam and mic are in **ON** mode.
- Candidates should ensure that they are sitting in a place with **proper light** and **least noise**. The webcam **MUST** be kept in ON mode throughout the interview duration.

- If the connection gets disrupted due to some unforeseen conditions, it is advised **not to get panicked**. The candidate will then be given another chance on the same day (most likely, in the same session).
- It is, however, advised that the candidate should locate himself/herself in an area with **good internet connectivity**.
- In case of any clarification regarding the process, please feel free to **contact** the following:
 - Design : Prof. Indra Vir Singh (ivsingh@me.iitr.ac.in)
 - Production & Industrial : Prof. Kaushik Pal (kaushik@me.iitr.ac.in)
 - Thermal : Prof. Manish Mishra (mmishra@me.iitr.ac.in)
 - Overall : Prof. A. K. Sharma (94111 00286)
- **NO** Presentation is required, there will be interview only. However, the candidates are advised to keep pen, blank paper, pencil etc. at the time of interview.
- Candidates SHOULD NOT take any help from others during the interview.
- Candidates should fill their choices of Supervisor in order of PRIORITY through the web link (for example: a candidate shortlisted for DESIGN should use ONLY the link indicated for Design). The link will be shared on **December 09, 2020 and MUST BE SUBMITTED on the SAME DAY**.
- Candidates are advised to go through the profiles of the Faculty Members available for supervision of PhD candidates (as mentioned along with the Shortlisted Candidates' List in the E-Notice section) in the department website prior to filling their choices.
- Candidates should frequently visit the Mechanical and Industrial Engineering Departmental Website for UPDATES, if any.

(प्रोफेसर अपूर्बा कुमार शर्मा/ Prof. Apurbba Kumar Sharma)
अध्यक्ष, डीआरसी/ Chairperson, DRC
